



Special Event Fees

Special Events Office • 3500 South Rural Road • Tempe, AZ 85282 • Phone 480-350-5180

Fees to be submitted with the Special Events Application

Application Permit Fee.....	\$35
Late Fee (if submitted within 30 days of event).....	\$100

Fees to be submitted prior to Task Force (as applicable)

Special Event Fee.....	\$100 permit fee/consecutive days, not to exceed \$500
Deposit.....	Minimum of 25% of expected costs (Due 6 months prior to the event, and is non-refundable 90 days before the event.)
Special Event Liquor.....	\$50 application fee
Extension of Liquor Premises Permit.....	\$50 application fee

Remaining fees and City services to be assessed and invoiced following the event

Park Rental and Associated Fees. Per Day	Non-Commercial	Commercial
Set-up/Take-down	\$ 500	\$ 750
<i>Fees will be assessed if any equipment is in the park.</i>		
Tempe Beach Park	\$1,500	\$3,000
Tempe Arts Park	\$1,000	\$1,750
Giuliano Park & North Linear Park	\$ 500	\$1,000
Tempe Town Lake Marina	\$ 500	\$ 750
Park User Fee	\$ 250	\$ 250
Kiwanis Park Site (Fiesta and Ruben fees apply)	\$ 250	\$ 250
Kiwanis Walk Fee (not including park rental)	\$ 250	\$ 250
6 th Street Park	\$ 500	\$1,000
Lake Closure Fee	\$5,000-\$10,000/day	
Lake User Fee	\$ 200/event (less than 200 users), \$ 200/event plus \$1/user over 200, capped at \$1,000	
Road Closure Fees	\$1,000	\$2,000
Downtown Road Closure Fees	See Section 4 in the Handbook.	
Facility Charge.....	\$0.50/ticket sold	\$1/ ticket sold
<i>(applies to gated events only)</i>		
Special Events Park Monitor.....	\$15 per staff person, per hour	

City Services

Police.....	\$67 per hour, per officer as determined, 3 hour minimum, vehicles/dispatch additional
Fire/EMS.....	\$65 per hour, per staff (minimum of 2), plus logistics fee 4 hour minimum
Traffic Operations.....	\$47.00 per hour, per staff person
Barricades.....	Amount charged by contracted barricade provider
Trash Container drop-off/pick-up.....	\$40.00 per hour, per staff person
Refuse Containers.....	Prices vary
Custodial.....	\$28 per hour, per staff person
Park Maintenance.....	Determined based on damage

Miscellaneous fees (If applicable)

Tent/Canopy Permit.....	\$250/tent or canopy (tents over 400 sq. ft. & canopies over 900 sq. ft.)
Inspection Fees.....	\$150-\$250 (A separate Fire Dept. permit may be required.)
Fireworks Permit.....	\$250 per location
Bagging Meter Fee	\$15 per meter to the Downtown Tempe Community
Tax & License.....	See Section 15 in the Handbook